

WOVG ICT EXPENDITURE APPROVAL APPLICATION

Version 1.5 (IMPORTANT: Please ensure that you use the latest version of this template by downloading the updated package from the DTF website)

Complete this form if your agency intends to spend an aggregated amount that is greater than \$250k on one or more ICT component listed in Section B of this template

Purpose of this form: The Expenditure Review Committee (ERC) has mandated that the authority to spend more than \$250k on Information and Communications Technology (ICT) be allocated to the Secretary of Department of Treasury and Finance (DTF) to support the goals of Efficient Technology Services (ETS).

Departmental IT Directors or equivalent authorised senior manager are required to determine if an application will impact on ETS. This is achieved by reviewing items listed in section B of the WoVG ICT Expenditure application form and considering linkages (if any) between the proposed expenditure and all these listed items. Selection of any ICT category listed in Section B indicates a potential impact on ETS and therefore the application will need to be submitted to Government Services Group (GSG) for approval PRIOR to undertaking the procurement/tendering process.

Applications impacting on ETS will require the submission to be sent to GSG via email: ictapproval@dtf.vic.gov.au

Section A: Governance

1) Agency Name:	Department of Treasury and Finance		
2) Contact details of the person completing this application			
Contact Name:	April May		
Contact email:	April_june@dtf.vic.gov.au		
Contact Phone:	123456789		
3) Application title:	Government Tender Access		
4) ICT spend Description:	<p>The Government Tender Access (GTA) project intends to provide a shared Access Management service to enable departments and public to more easily submit, update and obtain information and comply with Government Tender Access (GTA) Policy & Standards and the requirement to provide better than password credentials. This service will allow departments and parties external to government to access Whole of Victorian Government tender services online, in a secure manner. The Government Tender Access credential service will be a focal point for the provision of two-factor credentials / tokens as a shared service for Victorian Government tender process, and to provide better-than-password credentials for external parties.</p> <p>The objective for this project is to provision one-time-passwords (OTP) via a device the user carries with them, allowing a higher level of authentication than usernames and passwords alone. The objective will be achieved via two independent technologies:</p> <ol style="list-style-type: none"> 1. Short Message Service (SMS) OTP – 2. Mobile Phone Applet OTP 		
5) Total ICT expenditure (including GST) which is the subject of this application: \$	\$835,000	What type of funding is involved?	<input checked="" type="checkbox"/> Capital Expenditure <input checked="" type="checkbox"/> Operational Expenditure
6) If the requested expenditure is equal to or greater than \$1 million, please attach a business case with this application when submitting to GSG			
7) Name of the IT Director/equivalent authorised senior manager endorsing this application:	June July		
Date that this application was endorsed: (dd/mm/yyyy)	12/07/2008		
8) When does your agency intend to commence spending this funding? (mm/yyyy)	Sep-08	When does your agency intend to complete spending this funding? (mm/yyyy)	Sep-09
9) Is this application related to any previously submitted requests to GSG?	Yes	If yes, please provide the DTF Assessment Number that was assigned:	0002
10) Is this application part of an existing project/program of work?	Yes		
If Yes, what is the title of this project/program of work?	Existing Government Tender Identity & Access Management - lead agency - DTF		
If Yes, what is the total budget of the ICT component for this project/program of work? \$	\$2,500,000		
11) Are there going to be further applications for this project/program of work?	Yes		
12) Is this proposal compliant with WoVG policies & standards?	Yes	If No, please provide brief rationale for this position	
Note: Policies & standards apply to the following domains: Data Interoperability (& Street Address) Disaster Recovery ICT Networks (& IP addressing) ICT Service Management Identity and Access Management Information Security Major Project Reporting Website Management Framework	WoVG Policies and Standards are located on the DTF website:- www.dtf.vic.gov.au>services to government>ict services>ict policies, standards and guidelines for victorian govt		

Section B: Which of the following ICT categories are in scope of this expenditure application?

1) Desktop		2) Hosting		3) Identity and Access Management (IDAM) & Security Services		4) Networks	
Estimated Expenditure \$	\$200,000	Estimated Expenditure \$	\$0	Estimated Expenditure \$	\$900,000	Estimated Expenditure \$	\$0
Identify which of the following categories your agency will use		Identify which of the following categories your agency will use		Identify which of the following categories your agency will use		Identify which of the following categories your agency will use	
<input type="checkbox"/> None of the below		<input type="checkbox"/> None of the below		<input type="checkbox"/> None of the below		<input checked="" type="checkbox"/> None of the below	
OR		OR		OR		OR	
<input type="checkbox"/> Collaboration Clients		<input type="checkbox"/> .net Environment		<input type="checkbox"/> Audit Trail Capture & Analysis		<input type="checkbox"/> Email Address / Domain Changes	
<input type="checkbox"/> Collaboration Services		<input type="checkbox"/> Database Services		<input checked="" type="checkbox"/> Authentication		<input type="checkbox"/> ISP Service	
<input type="checkbox"/> Desktop Productivity Apps		<input type="checkbox"/> Enterprise Service Bus		<input checked="" type="checkbox"/> Authorisation		<input type="checkbox"/> Network Services	
<input type="checkbox"/> Desktop Virtualisation		<input type="checkbox"/> File Services		<input type="checkbox"/> Directory Services		[Other please specify]	
<input type="checkbox"/> Document & Record Mgmt. Client		<input type="checkbox"/> Java EE environment		<input checked="" type="checkbox"/> Encryption		[Other please specify]	
<input type="checkbox"/> Document & Record Mgmt. Services		<input type="checkbox"/> Networked Storage		<input type="checkbox"/> Enrolment		[Other please specify]	
<input type="checkbox"/> Email & Calendar Clients		<input type="checkbox"/> Print Servers		<input type="checkbox"/> Provisioning		[Other please specify]	
<input type="checkbox"/> Email Services		<input type="checkbox"/> Server Virtualisation		<input type="checkbox"/> Registration			
<input type="checkbox"/> Operating Systems		<input type="checkbox"/> Web content Mgmt.		<input type="checkbox"/> User management			
<input type="checkbox"/> Search Services		<input type="checkbox"/> Web Servers		[Other please specify]			
<input type="checkbox"/> Web Browser and Plug-ins		[Other please specify]		[Other please specify]			
<input type="checkbox"/> Handhelds		[Other please specify]		[Other please specify]			
<input type="checkbox"/> Laptops		[Other please specify]		[Other please specify]			
<input type="checkbox"/> PCs		[Other please specify]					
<input type="checkbox"/> Printers							
[Other please specify]							
[Other please specify]							
[Other please specify]							
[Other please specify]							
5) Other additional information (if any) in relation to these selected categories:		The product will conform to the following standards: <ul style="list-style-type: none"> • Public Administration Act and support the DTF Risk Framework • WoVG Information Security Standards • WoVG IDAM Standards • AGAF • Victorian Privacy Act • FOI • Evidence Act & law enforcement obligations • OATH (Initiative for Open Authentication) and RFC 4226 • WC3 - SOAP 					
6) If you have not selected any of the ICT categories above and your agency would still prefer GSG to review this application then check this box:				<input type="checkbox"/> None of the above - request GSG review			

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"--SAMPLE ONLY--"

Department of Treasury & Finance

Section C: Products and Services

1) If known, what products will be used for the categories selected in Section B?

Product Name:	ICT Category:	Product vendor:	Product version:
Vitrol Machines	Hosting		
Authentication Services	IDAM & Security Services		
	[Please Select]		
	[Please Select]		
	[Please Select]		

2) If known, what services will be used for the categories selected in Section B?

Service Provider Name:	ICT Category:	Service description:
Vitmore Telecommunications Pty Ltd	IDAM & Security Services	Email Services
Vitmore Telecommunications Pty Ltd	IDAM & Security Services	Authentication
	[Please Select]	
	[Please Select]	
	[Please Select]	

Section D: Procurement

1) Do you intend to consider any the following Whole-of-Government Contracts, Open Standing Offer Agreements (OSOA) or State Purchasing Contract SPC?

Hardware:	Computer Software:	Voice, Data and Video Communications:	Major IT Services:	Lease Facility:		
<input checked="" type="checkbox"/> None of the below	<input checked="" type="checkbox"/> None of the below	<input checked="" type="checkbox"/> None of the below	<input type="checkbox"/> None of the below	<input type="checkbox"/> None of the below		
OR	OR	OR	OR	OR		
<input type="checkbox"/> Desktop Products & Services	<input type="checkbox"/> Microsoft Enterprise Agreement	<input type="checkbox"/> Victorian Office Telephony Services	<input type="checkbox"/> Whole of Government eServices Panel	<input checked="" type="checkbox"/> Computer Equipment Operating Lease and Asset Management Facility		
<input type="checkbox"/> File Servers and Uninterruptible Power Supplies (UPS)	<input type="checkbox"/> IT Software (Oracle Systems)	<input type="checkbox"/> Telecommunications Carriage Services	<input type="checkbox"/> Whole of Victorian Government Internet Services			
<input type="checkbox"/> Network/Switches Products & Services	<input type="checkbox"/> Whole of Government IBM Software Enterprise Agreement					
<input type="checkbox"/> Printer Products & Services	<input type="checkbox"/> WoVG Directory Solution & Implementation (aka Rosetta)					
<input type="checkbox"/> Notebook Products & Services						
<input type="checkbox"/> PC and Notebook Equipment Panel						
2) Is a new contract going to result from this investment?		Yes	If yes, what will be the total estimated value of this contract?	\$200,000	If yes, what will be the expected duration (in number of months) for this contract?	60 months
Please provide details of the new contract:		Vitmore Telecommunications Pty Ltd (Voice, Data and Video Communications) The GTA Service is dependant upon an arrangement with a Telecommunications provider for SMS messaging and for over-the-air deployment of phone-applets.				

Section E: Dependencies

1) Are there any projects/program of work that are dependent on this application?	Yes
If yes, please provide a description of the dependency:	The GTA project is dependant upon some integration by agencies to support the specified usage scenarios and use cases. However DTF will provide some working examples / templates through its own integration. The GTA Service is dependant upon an arrangement with a Telecommunications provider for SMS messaging and for over-the-air deployment of phone-applets.

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Section F: Impact if application is not approved

1) What is the impact if this application is not approved?

Impact	What is the level of impact?	Where the level of impact is High, you must provide additional information:
<input type="checkbox"/> No Impact		
<input checked="" type="checkbox"/> Business/Service Delivery	High	Without this project external parties to government will not have access Whole of Victorian Government services online, in a secure manne
<input type="checkbox"/> Contractual /Legal/ Legislative	[Please Select]	
<input checked="" type="checkbox"/> Financial	Med	The Business Case forecasts a cost-avoided benefit of approximately \$300K Capex and \$200K Opex per agency subscribing to a shared credential service.
<input checked="" type="checkbox"/> Risk	High	Inability to provide better than password credentials.

Section G: Additional Information

1) Please provide any additional information that may be used in support of this application

The project scope is to delivery a scalable, highly available and secure step-up authentication service using SMS OTP and mobile phone applet generated OTPs that is available for the whole of Victorian Government.

The use cases included in the scope are:

1. Set up user for step-up authentication
2. Request SMS OTP from user (initiating actor = agency application)
3. Request mobile phone applet OTP from user (initiation actor = agency application)
4. Notify mobile phone lost/stolen (initiating actor = agency administrator)
5. Modify user attributes – e.g. mobile phone number, step-up authentication method, new PIN (initiating actor = agency)
6. Update (or disable) mobile phone applet (initiating actor = system)
7. Request usage information (initiating actor = agency administrator)

List of attachments: SPC specifications version 1.0, Benefits management plan, Draft schedule